

Rajamangala University of Technology Lanna Academic Calendar
for Academic Year 2022

Document 1

For Diploma, Undergraduate and Postgraduate Students

No	Activity	Action required by	Semester 1/2022	Semester 2/2022	Summer 2022
1	Students apply for a student loan	Student	Student Loan	Student Loan	-
2	Last day of the petition requesting to transfer Faculty / Curriculum / Campus / Institute (Note 1)	Student	6 May 22	30 Sep 22	-
3	3.1 Pre-registration Student Code 65 (First day starts at 08.30 hrs)	Student	6 – 7 June 22	31 Oct – 6 Nov 22	27 Mar – 2 Apr 23
	3.2 Pre-registration All Students (First day starts at 08.30 hrs) (Note 2)	Student	8 – 12 June 22		
4	First day of the semester		13 June 22	7 Nov 22	3 Apr 23
5	Students code 65 submit a request to transfer the academic records to the faculty	Student	13 June – 12 July 22	-	-
6	Submit a request to open an additional class to Registrar Office/Education Division	Teacher	13 – 15 June 22	7 - 9 Nov 22	3 – 4 Apr 23
7	Announcement of approved additional courses	AAR/ED	17 – 22 June 22	11 – 16 Nov 22	6 – 7 Apr 23
8	Regular registration period / course change (First day start at 08.30 hrs.)	Student	13 – 26 June 22	7 – 20 Nov	3 – 9 Apr 23
9	Advisors approve the students' registration	Advisor	13 June – 1 July 22	7 – 25 Nov 65	3 – 14 Apr 23
10	Students request a late payment of the tuition fee to their faculty / Education Division	Student	13 – 17 June 22	7 – 11 Nov 22	-
11	Faculty / ED announces list of students who are eligible for late registration	Faculty/ED	23 June 22	17 Nov 22	-
12	Submission period for student who wants to register for more than 22 credits. (Bachelor degree) or more than 24 credits. (Diploma) <u>at the registration office</u> (Students must register the number of credits which exceed the regulations through Central Registration System (CRS)) system by <u>themselves</u>) (Note 3)	Student	27 June – 8 July 22	21 Nov – 2 Dec 22	-
13	Students pay tuition fee at the bank (Print the payment notification from CRS)	Student	27 June - 3 July 22	21 – 27 Nov 22	10 – 16 Apr 23
14	Students pay tuition fee <i>with fine</i> at Finance Division (Business days and times) In case the student fails to pay within the specified period (in no 13) without submitting a request for late payment (Note 4)	Student	4 – 8 July 22	26 Nov – 2 Dec 22	-
15	Last day of requesting to maintain student status	Student	12 July 22	6 Dec 22	(Note 5)*
16	Announcement to withdraw names due to non-registration of courses/not paying tuition fees/not maintaining condition/not taking leave in specified time	AAR/ED	1 Aug 22	23 Dec 22	-
17	Submit a results of transferring academic records to AAR / ED (Student Code 65)	Faculty	18 – 27 July 22	-	-
18	Students who have been approved for late payment of tuition fees (in no 11) <i>pay the fine</i> at Finance Division (Business days and times) (Note 4)	Student	1 st : 1 – 5 Aug 22 2 nd : 3 – 7 Oct 22	1 st : 26-29 Dec 22 2 nd : 27 Feb-3 March 23	-
19	Midterm Examination		1 – 7 Aug 22	2 – 8 Jan 23	-
20	Announcement of approved academic records transfer (Student Code 65)	AAR/ED	19 Aug 22	-	-
21	Submit an request for graduation (only at the vocational level, vocational certificate, Bachelor's degree)	Student	13 June – 11 Aug 22	7 Nov 22 – 6 Jan 23	3 – 28 June 23

22	Submit an request for graduation (only for Postgraduate)	Student	13 June – 7 Oct 22	7 Nov 22 – 3 March 23	3 Apr – 12 May 23
23	Submit a request for graduation later than specified period with a fine of 500 baht.	Student	26 Sep – 10 Oct 22	20 Feb – 10 March 23	15 – 19 May 23
24	1. Last day for withdrawing the course by receiving “W”, to be done in CRS	Student	2 Sep 22	27 Jan 23	5 May 23
	2. Advisors approve the students’ withdrawal in CRS	Advisor	3 – 7 Sep 22	28 Jan – 1 Feb 23	6 – 10 May 23
25	Students evaluate teachers in CRS	Student	22 Aug 22 – 7 Oct 22	16 Jan – 3 March 23	-
26	Last day of submitting the grade “I” from the previous semester (Project work / Thesis of the vocational certificate level, Bachelor's degree) Submit grades in CRS before 12:00 pm	Teacher	30 Sep 22	24 Feb 23	12 May 23
	Last day of submitting the grade “IP” from the previous semester (Thesis of Postgraduate) Submit grades in CRS before 12:00 pm	Teacher	7 Oct 22	3 March 23	19 May 23
27	Final Examination		10 – 23 Oct 22	6 – 19 March 23	22 – 28 May 23
28	Date of Graduation		23 Oct 22	19 March 23	28 May 23
29	Last day of the semester		24 Oct 22	20 March 23	29 May 23
30	IT Standardize Test for final year students/ graduating students (Note 6)	Student	25 Oct – 4 Nov 22	-	-
31	Last day to request permission grade I/IP for the current semester	Teacher	26 Oct 22	22 March 23	31 May 23
32	1. Record students’ grade onto CRS <u>within 24.00 pm</u> of the last day	Teacher	11 – 27 Oct 22	7 – 23 March 23	23 May – 1 June 23
	2. Submit students’ grade to AAR / Education Division <u>within 12.00 pm</u>	Faculty	28 Oct 22	24 March 23	2 June 23
33	Processing of academic records	AAR/ED	28 Oct 22	24 March 23	2 June 23
34	Meeting to approve the academic records	AAR/ED	29 Oct – 3 Nov 22	25 – 30 March 23	3 – 8 June 23
35	Announcement of academic records (afternoon)	AAR/ED	4 Nov 22	31 March 23	9 June 23
36	Submit a request to correct and submit grade I (in case of requesting grade correction within 15 working days after the examination result)	Student/ Teacher	7 – 25 Nov 22	3 – 21 Apr 23	12 – 30 June 23

Note

1. Students wishing to apply for a transfer of Faculties/Courses/Cross Areas/Cross Institutions must submit an application to the Dean/Assistant to Dean at least 30 days prior to the registration date of the semester wished to be transferred.
2. Students who failed to evaluate teachers' teaching performance are not eligible for pre-registration period.
3. Students planning to register with more than 22 credits but not more than 25 credits (Bachelor Degree) and more than 24 credits but not more than 27 credits (vocational certificates), according to the regulations, students must register CRS and **file a request** to register the exceeded credits **at the registration office** (Registration Report Form - S03). Should the student **not submit a request** within the period of time announced, the exceeded credits registered in **CRS will be considered invalid** and the registration office will **cancel** the latest registered course based on the time and order of registration shown in CRS.
4. Fine for late payment of tuition fees: 50 baht per day, but not exceed 500 baht (excluding public holidays)
5. Only students with grading Incomplete (I/IP) for Project Work/Thesis registered in the 2nd semester 2022 and not registering in any courses in the summer 2022 but **wish to graduate** in the summer term/2022 must register **to maintain student status by 28th April 2023**.
6. Information about IT Standardize Test is in accordance with the Announcement made by Office of Academic Resource and Information Technology

AAR = The Office of Academic Affairs and Registration

ED = Education Division of Chiang Rai, Tak, Nan, Phitsanulok, Lampang